



## NOTICE OF ANNUAL GENERAL MEETING GLADSTONE WOMEN'S HEALTH CENTRE INC.

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Notice is hereby given that the Annual General Meeting of members of the GLADSTONE WOMEN'S HEALTH CENTRE INC will be held on Wednesday 21<sup>st</sup> November 2018, at Invest Blue, 55 Goondoon Street, commencing at 5:30 pm.

1. Welcome.
2. Attendance and apologies.
3. Chair's Report on behalf of Management Committee
4. Treasurer's Financial Report, including income/expenditure (profit/loss) statements, balance sheet and audit report.
5. Declaration of all positions open and Management Committee to officially stand down from positions.
6. Introduction of nominees/candidates.
7. Acceptance of proxy votes.
8. Election of Management Committee Members:
  - Chairperson
  - Secretary
  - Treasurer
  - Committee Members
9. Declaration of results.
10. Appointment of Management Committee Members.
11. Special Resolutions:
  - Change of name
  - Change of entity/structure
  - Changes to constitution
12. Any other business.

Dated: 1 November 2018

Maree Tisdell

Secretary